

INSTRUCTIONS FOR DELEGATES ATTENDING NSI 30 E-LEARNING TRAINING AND ASSESSMENT FOR CONTRACTORS INITIAL PERSON AND COMPETENT PERSON APPOINTMENTS

You have been enrolled to attend a course which will provide training and assessment to National Grids Safety Rules. Your employer will have decided the level of training/assessment required and should have communicated to you the expected outcome of the training, the location of the training and start and finish times. If you have any special needs on the day, please ensure that your employer has notified us prior to the course.

PRE COURSE

If you currently or have previously held an EUSR card you need to bring your EUSR number to the training event to ensure successful registration onto the EUSR website.

Before attending the course, you should ensure that you have prepared yourself in the following ways:

PERSON

- Your employer should have issued you with a copy of the Working Safely Booklet for Substations or Overhead Lines, please read this booklet before attendance.

COMPETENT PERSON NSI 6 & 8 LIMITED

- Delegates are required to hold current BESC accreditation + Person Authorisation (pre Jan 20th 2020) or the new Person Authorisation (post Jan 20th 2020), you should bring evidence of your EUSR number or a copy of your cover note;
- Delegates are required to have either previously held Competent Person appointment within the last 12 months **or** for new appointments delegates are required to have previously held Person appointment with a minimum of 9 days on-site experience; Evidence (recorded on the "9 Day Record (NSI30 – Appendix D" form which is available on the EUSR website or Appendix D of NSI30) needs to be produced to the facilitator on the day, or its NSI 30 Equivalent.
- You should be familiar with the documentation pertinent to this training, the relevant National Safety Instructions and National Grid Safety Rules. All of these documents are available on the National Grid website or via a link on the EUSR website www.eusr.co.uk. **You should also refresh yourself with the Working Safely booklet relevant to your area of work i.e. Substations or Overhead Lines**

ON THE DAY

The training and assessment will be carried out in one of National Grids training centre's or a PC coach located on a National Grid site. The dress code is 'smart casual'. **Open toed footwear, shorts and baseball caps are prohibited. The wearing of industrial clothing such as overalls within the training rooms/PC Coach is also not allowed**

Please arrive in good time to start the course, for those attending in the training centre's at Hitchin, Hollinwood or Eaking you will be able to obtain refreshments prior to the course. For those attending a full day training event lunch will be provided in the training centre's. Please be aware there are limited facilities for those using the PC Coaches at Norton, Melksham and Littlebrook and no lunch is provided.

All of the training and assessments will be completed on a computer; you will be guided by a facilitator who will have previously allocated a user name and password so that you can access the relevant modules.

Please take your time and read the questions carefully when completing the assessment, you will be allowed two attempts to pass each module. You need to successfully complete all of the modules to obtain the required appointment.

It is important that the assessment is your own work, if any impropriety is suspected by the facilitator your assessment will be terminated and you will be asked to leave the centre/coach. The assessment is "closed book", this includes mobile phones and other devices and you will not be allowed "prompts".

On successful completion of the course you will be issued with a Cover Note which you will need to use to gain access to National Grid sites, whilst the registration process is completed, and your appointments are visible on the EUSR website.

You can find full details of the training at www.eusr.co.uk.