

# SHEA Telecommunications

EUSR ID \_\_\_\_\_

Date of Birth       /       /                  

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

E-mail \_\_\_\_\_  
\_\_\_\_\_

Employer Name \_\_\_\_\_

Applicant's Signature

## Data Protection (GDPR 2018) - Privacy Notice

**What we need:** We require personal information about you, which we obtain from trainers, training providers and employers approved by Energy & Utility Skills, to deliver training and assessment leading to an EUSR registration. This includes for example your name, date of birth, email address, employer and your photo. This does not include any special types of information or location based information.

Energy & Utility Skills Limited will be what's known as the 'controller' of the personal data provided to us. Our company registration number is 03812163 and our registered address is Friars Gate, 1011 Stratford Road, Shirley, Solihull, B90 4BN. The person responsible for our data protection is Rachel Thomas and can be contacted at [dataprotection@euskills.co.uk](mailto:dataprotection@euskills.co.uk).

**Why we need it:** Here at Energy & Utility Skills Limited we take your privacy seriously and will only use your personal information to produce an EUSR registration. It is in our legitimate interests to process your personal data to produce an EUSR registration. We will ensure that we keep the amount of data collected and the extent of any processing to a minimum to meet this legitimate interest.

**How we will use the information about you?** We may share your information with your employer.

**How long we keep it** We will keep your basic personal data for two years after your last EUSR registration expires, after which time it will be destroyed.

**What are your rights?** If at any point you believe retained information is incorrect you can request to see this information and even have it corrected and possibly deleted. Providing you this information is free of charge, but charges may apply for excessive requests. If you wish to raise a complaint on how we have handled your personal data, you can contact Rachel Thomas ([dataprotection@euskills.co.uk](mailto:dataprotection@euskills.co.uk)) who will investigate the matter.

For further information on which companies have been supplied with your details or how your information is used, how we maintain the security of your information and your rights to access/alter and change information we hold on you, please write to us at: Rachel Thomas, Energy & Utility Skills Limited, Friars Gate, 1011 Stratford Road, Shirley, Solihull, B90 4BN.

Should you be unhappy with our processing of your personal data, you have a right to complain to the Information Commissioner's Office, which is the regulator for data protection.

## Registration Form



Date of Training Programme       /       /            

Conversion Route *Note: Individual must be shown as 'Eligible for SHEA Conversion' on the online register search.*

### BT STAFF ONLY: UIN

BT staff must provide their UIN. This information is stored to facilitate re-registration of SHEA Telecommunications through BT in-house procedures.

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Registrations can be verified using the online register search at:

**www.eusr.co.uk**

You can trust that endorsements on the EUSR Online Register are always up to date and can't be forgotten, lost, stolen or forged! This service is also available via an internet enabled smartphone.



Registration on this scheme is affiliated with CSCS to allow operatives to access construction sites for the purposes of performing utility operations.

## Declaration - to be completed by the Trainer submitting the application

*I certify that the named individual qualifies for registration. I confirm that I have verified all the evidence required in accordance with the scheme criteria, supplied copies of certificates where required, and that the details provided are correct to the best of my knowledge and belief, and that the attached photograph is a true likeness of the applicant.*

Last Name \_\_\_\_\_

Signature

EUSR ID \_\_\_\_\_ Date       /       /            

### EUSR Use Only



Batch No. \_\_\_\_\_

EUSR ID \_\_\_\_\_