

INSTRUCTIONS FOR DELEGATES ATTENDING NSI 30 CBT TRAINING AND ASSESSMENT FOR CONTRACTORS PERSON AND COMPETENT PERSON APPOINTMENTS

You have been enrolled to attend a course which will provide training and assessment to National Grids Safety Rules. Your employer will have decided the level of training/assessment required and should have communicated to you the expected outcome of the training, the location of the training and start and finish times. If you have any special needs on the day please ensure that your employer has notified us prior to the course.

PRE COURSE

If you currently or have previously held an EUSR card you need to bring your EUSR number to the training event to ensure successful registration onto the EUSR website.

Before attending the course you should ensure that you have prepared yourself in the following ways:

PERSON

- Your employer should have issued you with a copy of the Working Safely Booklet for Substations or Overhead Lines, please read this booklet before attendance.

COMPETENT PERSON NSI 6 & 8 LIMITED

- Delegates are required to hold current BESC accreditation, you should bring evidence of you EUSR number or a copy of your cover note;
- Delegates are required to have either previously held Competent Person appointment within the last 12 months **or** for new appointments delegates are required to have previously held Person appointment with a minimum of 9 days on site experience;
- You should be familiar with the documentation pertinent to this training, the relevant National Safety Instructions and National Grid Safety Rules. All of these documents are available on the National Grid website or via a link on the EUSR website www.eusr.co.uk. **You should also refresh yourself with the Working Safely booklet relevant to your area of work i.e Substations or Overhead Lines**
- If you are re-sitting against previously failed modules, you will need to bring along a copy of the "Failure Feedback Form" issued to you as evidence of previous passes.

ON THE DAY

The training and assessment will be carried out in one of National Grids training centres or a PC coach located on a National Grid site. The dress code is 'smart casual'. Open toed footwear, shorts and baseball caps are prohibited. The wearing of industrial clothing such as overalls within the training rooms/PC Coach is also not allowed

Please arrive in good time to start the course, for those attending in the training centres at Hitchin, Hollinwood or Eakring you will be able to obtain refreshments prior to the course. For those attending a full day training event lunch will be provided in the training centres. Please be aware there are limited facilities for those using the PC Coaches at Norton, Melksham and Littlebrook and no lunch is provided.

All of the training and assessments will be completed on a computer; you will be guided by a facilitator who will have previously allocated a user name and password so that you can access the relevant modules.

Please take your time and read the questions carefully when completing the assessment, you will be allowed two attempts to pass each module. You need to successfully complete all of the modules to obtain the required appointment.

On successful completion of the course you will be issued with a Cover Note which you will need to use to gain access to National Grid sites, this will cover you for 30 days whilst the registration process is completed and your appointments are visible on the EUSR website.

You can find full details of the training at www.eusr.co.uk.